

ELECTION OF STUDENT MEMBERS TO THE FACULTY BOARD OF ENGINEERING AND THE STAFF-STUDENT JOINT COMMITTEE (SSJC)

Election Date: Tuesday 15th November 2011.

Vacancies:

Faculty Board

Three vacancies exist:

- A first or second year undergraduate
- A third or fourth year undergraduate
- A graduate student

Normally two meetings are held each term

SSJC

Nine vacancies exist:

- Two first year undergraduates
- Two second year undergraduates
- Two third year undergraduates
- Two fourth year undergraduates
- A graduate student

Normally two meetings are held each term

Nominations:

Nominations must be made using the form on the back of this sheet (spare copies are available from the Teaching Office). Completed forms should be returned to the Teaching Office between 9am and 4pm. Closing date: Tuesday 8th November 2011.

Candidates must be members of the category for which they stand and each form must be signed by two other members of the same category proposing and seconding the nomination. The electoral roll will be available in the Teaching Office for students to come and check.

Each form must be signed by the candidate to confirm that he or she consents to the nomination, and must indicate which of the following posts they are standing for:

- (a) Faculty Board only, (b) SSJC only, or (c) for both Faculty Board and SSJC.

Notes:

- i. The graduate and undergraduates elected as members of the Faculty Board are invited to attend SSJC meetings. The names of candidates elected to the Faculty Board will be withdrawn from the SSJC election, in order to maximise student representation at the SSJC meetings.
- ii. The graduate and undergraduate members elected as members of the Faculty Board represent the Faculty's students at meetings of Cambridge University Students Union Council.
- iii. Faculty Board representatives will be eligible to stand for election as student representatives on the Council of the School of Technology. This election will be held amongst the representatives of the constituent bodies of the School, on Wednesday 19th November 2011
- iv. Faculty Board representatives have a responsibility to represent the views of their constituency, and are expected to consult appropriate student members of the SSJC in forming such views.
- v. Faculty Board representatives should also note that they must leave a Board meeting when reserved business is discussed. Reserved business consists essentially of those matters referring to academic assessment of students (e.g. examiners reports) and appointment of staff.
- vi. The student members of the Faculty Board have full voting rights for unreserved business.

Manifestos:

All candidates are encouraged to display a manifesto (preferably typed) outlining his or her policies, on one A4-size page. A noticeboard for manifestos will be provided in the Foyer of Baker Building for one week in advance of the election (i.e. from Tuesday 8th until Tuesday 15th November).

Term of Office:

Those elected shall serve for one year, i.e. until the results of the election in 2012 are announced.

H.R. Shercliff
Returning Officer
October 2011

Nominations for Student Members of the Faculty Board of Engineering and the Staff-Student Joint Committee (SSJC)

TO BE COMPLETED BY CANDIDATE:

Name (Capitals please):

College: Email:

Signature:

I confirm that I wish to stand for election to the *(please tick one or both)*

Staff-Student Joint Committee

Faculty Board

Category on electoral role *(please tick)*

First year undergraduate

Second year undergraduate

Third year undergraduate

Fourth year undergraduate

Graduate

TO BE COMPLETED BY:

PROPOSER

SECONDER

Name *(Capitals please)*

.....

.....

College

.....

.....

Email

.....

.....

Signature

.....

.....

Category on electoral role

*NB Must be same as Nominee
(please tick)*

1st year undergraduate

2nd year undergraduate

3rd year undergraduate

4th year undergraduate

Graduate

**Please return to the Teaching Office (Office Floor, Baker Building, CUED)
between 9am and 4pm. Closing date: Tuesday 8th November 2011**