

Travel Grants for PhD Students

EPSRC DTP/Qualcomm/WD Armstrong/R Norman Award holders

Most students in receipt of one (or more) of the above have access to an annual Research Training Support Grant (RTSG), which can be used to fund conference travel.

- Please contact the [Graduate Studies Office](#) for information about how much is available to you.
- The RTSG is only available during for conferences taking place during the period you are funded. Unused funds can be carried over to a future year, but only within your funding period. You cannot use funds from a future year in advance. ***NB From October 2018 it will no longer be possible to carry over funds to a future year.***
- If you are in receipt of multiple grants (eg fees from one source and maintenance from another), you will only get an RTSG from one. This will be from whichever grant offers the highest annual award, or at the discretion of GSO staff if both are equal.
- Applications should be made **in advance** of travel. If receipts for major expenses are available, they should be submitted with the forms.
- Applications should be made via the Conference Grant Application Form.

EPSRC Industrial CASE Award and EPSRC CDT Award holders

ICASE award holders should, in the first instance, apply to their supervisor to access any industrial funding available for travel.

CDT award holders should contact their CDT administrator to access any funds available for travel.

Other students

Limited travel grants are available for students attending conferences. The Degree Committee considers that the biggest impact that can be made with the limited fund money available is to support CUED students who present their research at international conferences.

These grants are paid from income from the following Trust Funds:

William George Collins Endowment Fund

Ford of Great Britain Trust Fund

Charles Hesterman Merz Fund

Rex Moir Fund

The amount available for travel varies from year to year depending on the income of the Funds.

- Students on one year courses are not eligible.
- Students will not normally be given more than one travel grant per year and not more than two in total from Degree Committee Funds.
- The total amount given for any one grant from the Degree Committee will not normally exceed £600.
- Students are expected to be presenting a poster or a paper.
- Applicants are expected to apply for matching funding from their College or any other relevant body. It is not good practice to apply to CUED for one conference and to College for another.
- If Student grants (for travel, registration fee etc) are available from the conference organisers, the applicant is expected to apply for these if eligible.
- Applications should be in advance of travel. If receipts for major expenses are available, they should be submitted with the forms.
- Students are advised **not** to apply in their first year, as it is expected that they will benefit more from attending a conference in the 2nd or 3rd year.
- Grants are not given to students who have passed their submission deadline or who have submitted their thesis by the time of the conference.

Applying for funds

For all students, the application form for these grants can be found on the Graduate Studies web pages at <http://www.eng.cam.ac.uk/graduates/current-graduate-students/forms>
The completed form should be sent to the Secretary of the Degree Committee c/o the Graduate Studies Office.

Incomplete forms will not be processed:

- Care should be taken to ensure that all fields are completed before submitting the application.
- A supporting statement from the supervisor will strengthen the case.
- Please include a copy of the abstract acceptance from the conference organisers if you are presenting a poster or a paper.
- If you will be away for two weeks or longer, ensure that you apply for [leave to work away](#).