

Guidance for working away, and intermission from the Board of Graduate Studies

Leave to work way

An application to work away can be initiated for:

- Fieldwork
- Internship/placement which is integral to the PhD and during which funding continues
- Overseas visit integral to PhD (such as necessary language training)
- Returning home to write up or make corrections to a thesis

What does not constitute working away:

- Returning home to undertake medical treatment
- Returning home to resolve visa issues
- Taking up employment
- Language course for personal interest
- Holiday
- Short periods to attend conferences, etc

Intermission

An application for intermission can be initiated for:

- Illness
- Maternity, parental or adoption leave
- Family circumstances
- Deal with an emergency situation
- Research fellowship that is intrinsic to current research and not for personal interest
- Internships/placements which are a requirement or permitted by Research Councils

What does not constitute an intermission:

- Visa issues
- Taking up employment
- Running out of money
- Research fellowships